WV BOARD OF RESPIRATORY CARE

BOARD MEETING MINUTES

March 14, 2023, 11:00AM

Presiding: Tracy Matthews, President

Present: Rodney Vest, Dr. Rayan Ihle, Chris Henderson, Barbra Folden

Absent: Clinton Taylor

Recording: Nancy Massey, Sarah Massey

Proposed Agenda

 Barbara Folden motioned to approve the agenda. Chris Henderson seconded. Motion carried.

Board Minutes

Rodney Vest motioned to approve the minutes for November 3 and December 21, 2022, meetings. Barbara Folden seconded. Motioned carried.

Executive Session – Chris Henderson motioned to go to Executive session. Rodney Vest seconded.

 Motion carried.

Exit Executive session - Rodney Vest motioned to exit Executive Session. Chris Henderson seconded.

 Motion carried.

Discipline –

Sauls; 23-214, Rodney Vest motioned to offer a Consent Agreement for 1 year random screenings, written reprimand, quarterly progress reports from employer. Barbara Folden seconded. Motion carried. Consent Agreement will be prepared/offered.

Student Permits –

 Discussion ensued on proposed changes to the Student Permit Rule and will be finalized for

filing before the June deadline. Chris Henderson proposed to put student temporary permit into

proper format, file with Secretary of State Office. Rodney Vest seconded. Motion carried.

WVJC Online Respiratory Program – Tracy Matthews

West Virginia Junior College Review WVJC proposed an online Respiratory program. Discussion ensued on different aspects needed on the program. Tracy Matthews will meet with their Board and report back on any new developments.

 AARC Conference Reviews —Tracy Matthews

Tracy Matthews reviewed the AARC Winter Conference with the board and apprised of conference content and respiratory care issues the American Association Respiratory Care is currently addressing on a national level.

Administrative Review –

 Nancy Massey presented the following documents to the board for approval and/or review.

 P-Card Purchases; Barbara Folden motioned to approve the purchases. Rodney Vest seconded.

 Motion carried.

 FY2023 Budget Review

 FY2024 Appropriations Review

Reviewed CE Broker and Evercheck matters with Board. CE Broker may be revisited later but the Board is satisfied with the current verification system in place. Evercheck verification will not be

 considered at this time.

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Office Updates:

Chris Henderson motioned to purchase new PCs for the office when budget permits. Barbara seconded. Motion carried.

Dr. Ihle motioned to equipment conference room for video conferencing. Tracy Matthews seconded. Motion carried.

Nancy Massey is requested to review portable displays to be used by the board for conferences and meetings

Adjourn –

Rodney Vest motioned to adjourn. Chris Henderson seconded. Motion Carried.

Recording –

 Nancy J. Massey/Sarah Massey

 Adm Assistant